



POSITION

Womens Cordinator

VISION

Be a champion for women of PBF by creating opportunity for women to connect, grow and build relationships.

ROLES/RESPONSIBILITIES

Events |
Organize 1 event quarterly
Care |
Listen and pray
Point to resources
Connect |
Women of PBF, Guests, Provide mentoring opportunities
Lead and Develop Team |
Identify gifts and talents, work through, share vision

ACTIONS & ATTRIBUTES

Contagious faith in Jesus Christ; grounded in scripture
Lead: self, healthy teams, committed volunteers
Learn: continually
Grow: self, ministry, groups
Passion: ministry, mission, people being in community
Present and engaged: meetings, church events, worship experiences
In the community: be involved
Develop: leaders, pathways
Strategic: planning, execution
Team: contribute, engaged, make it better
Mind your budget: lead with vision, be accountable
Invite: groups, connection points
Communication: teach

Reports to Community Life Pastor

Hours: 10-15 weekly

Basic knowledge of internet and social media.

Basic knowledge of Word/Pages, Excel, apps and ministry programs.