



POSITION

Elementary Lead

VISION

Create a fun and relational experience for K-5th graders to hear and engage with God's story and connect with other kids and their leaders.

ROLES/RESPONSIBILITIES

Fun:

Put a high value on creating a fun and memorable experience for kids

Create fun (non-schoolish) room and hallway environments

Curriculum:

Create and identify the environment and experience to enhance and maximize the curriculum

Choose, adapt, create small group activities

Write lesson plans and equip small group leaders

Edit, adapt, rewrite large group lesson to maximize time and match our goals

Large group set design to compliment and enhance curriculum

Partner with Admin Lead for curriculum production

Create/Implement Strategy:

Initiate planning sessions, ensure key players are a part by identifying and inviting people to the team

Organize calendar - annually, quarterly, monthly and weekly -

Lead process and manage execution, identify key dates, create plans for team

Sunday Morning:

Supervise the elementary program

Connect with team members, parents and kids

Social Media:

Identify and manage content

Encourage engagement

Be content producing, add value

Camps:

Assist in development and preparation for day and/or overnight camps

ACTIONS & ATTRIBUTES

Contagious faith in Jesus Christ; grounded in scripture

Lead: self, healthy teams, committed volunteers

Learn: continually

Grow: self, ministry

Passion: ministry, mission

Present and engaged: meetings, church events, worship experiences

In the community: be involved

Team: contribute, engaged, make it better

Communication: strong, engaging, age appropriate

Understand Educational Development: scope and sequence

Creative: capture the imagination

Responsible: uphold Safe Church, ensure background checks complete

A FEW DETAILS:

Part Time

Work most Sundays with flexible hours during the week.

Coursework and/or practical experience related to children.

Basic understanding of computer programs such as Word, Publisher, Excel, Adobe and a database program (Access, Microsoft Database system, FileMaker Pro).

Ability to recruit teachers, helpers, and other volunteers for a variety of venues.

Possess the ability to train volunteers in classroom management and effective teaching techniques of Biblical principles and facts.

Demonstrate a heart for sharing the Gospel with children and foster their growth in Him.